

Minutes of the 5th Meeting of Executive Committee of AMU's Management complex project held on April 20, 2015 at 12:30 pm in the conference Room, Department of Business Administration.

Members Present:

Mr. Dhanjit Vadra, Distinguished Alumni Member (In the Chair)

Mr. Hasan Kabeer, Distinguished Alumni Member

Prof. M Israrul Haque Dean & Chairman

Prof Javaid Akhtar, Member

Prof Anwar Khursheed, University Engineer

Dr SM Jawed Akhter, Finance Officer

Prof. Parvaiz talib, OSD (NMC), Member Secretary

Leave of absence was granted to:

Mr. Ameer Ahamed

Mr. Manoj Yadav

Mr. A. G. Danish

Dr Abdullah Abdullah was extended an invitation to join this meeting as special invitee. He too could not make it due to a medical emergency in the family

Before taking up the agenda, the OSD New Management Complex shared an e-mail communication of Mr. Ameer Ahamed who has expressed his happiness over the New Management complex getting required momentum. However, he has desired leave of absence from this crucial meeting because of some unavoidable reasons. This communication has also indicated his desire to step down from the chairmanship of Executive Committee. In view of the above the members desired that the request of Mr. Ameer Ahamed may be passed on to Vice-Chancellor who may take a call on this matter.

Members then requested Mr. Dhanjit Vadra, the senior most Alumni member, to chair the present meeting of Executive Committee which Mr. Dhanjit Vadra graciously accepted. Afterwards the agenda was taken up and following business was transacted:

Item No. 1 - MoU between AMU & FIDDF:

The MoU between AMU & FIDDF was perused by the members and the action points crystallized on that basis were also noted. The Chairman Department of Business Administration indicated that the issue of naming the Department of Business Administration as Frank & Debbie Islam Department of Management and Instituting Frank and Debbie Islam Endowment Chair shall be taken up in the next board of Studies meeting scheduled in May 2015. He also informed the members that, in principle, approval of the same has already been obtained in the Departmental consultative meeting.

Item No.-2 - Project Initiation/Management Schedule:

The Project Initiation/Management Schedule was perused by the members. It was noted that as per MoU the construction work is scheduled to start from 31st May, 2015. Hence rest of the activities has to be geared to meet that deadline.

Item No. -3- Project Budget:

The members perused the Project Budget and schedule of contribution from FIDDF and Aligarh Muslim University. The OSD pointed out that out of 3 million US Dollar (2 Million by FIDDF and 1 Million by Aligarh Muslim University) are being committed for the Project. Out of this amount of 3 million US Dollars (18 crore approx), A sum of Rs 2.5 crores shall be earmarked for creating the endowment Chair, while the remaining amount of Rs. 15.5 crores shall be utilized for the Building Complex. He also informed the members the sum of Rs. 2 crores is already there in the project kitty (which includes Rs. 1 crore contributed by Mr. Ameer Ahamed and the contribution from the other donors and departmental savings). He also informed the members that Mr. Nadeem Tarin has also committed Rs. 1 crore for this project. Hence Aligarh Muslim University needs to raise Rs. 3 crores more for this project in order to fulfill Aligarh Muslim University part of commitment. This shall be done by getting sponsorship for individual units of the building complex. He also informed the members that the efforts are being made to compress the time schedule to one year so that the building is ready for use sooner than later.

Item No.-4- Project Management Consultant appointment:

OSD informed that the e-tender for appointment of PMC was floated on Aligarh Muslim University website in response to that four bid were received. The comparative statement of Expression of Interest (EOI) for appointment of PMC was shared with the members. These four bidders were sent the *Request for proposal*. Out of these bidders, three parties have submitted their technical and financial bid. These three bids were opened in the presence of all the members.

(The comparative statement of the same was prepared based on the technical and financial bid by OSD(NMC) in consultation with the UE. This assessment was presented to the VC subsequently, who based on the analysis and recommendation approved appointment of New Millennium as PMC for the project)

Item No.-5- Design Scheme & Appointment of Architect:

The members perused the design proposed of two Architects, namely - Mr. Jamshed and Mr. Pankaj Associates. The requirement of phase-I were also shared with the members. It was noted that a facility of 25000 sq. ft. is going to be created in the phase-I. The design proposal of Mr. Pankaj was assessed favorably. However, the following suggestions were offered:

- a- There may be ducting of entire complex so that the Air conditioners may be installed in phase wise manner depending upon the availability of funds.
- b- There may be provision of alternate source of energy and power back-up.

- c- Wi-Fi for the entire campus.
- d- Use of cement concrete blocks rather than bricks.
- e- Intelligent control panels to save energy.
- f- Provision of water harvesting.
- g- Provision of CC TV in library, computer lab and other critical locations that require monitoring.
- h- Efficient sewage disposal system (to be assessed whether it can be stand alone facility or can it be connected to the main sewer line of the University).

(The assessment of the EC was subsequently shared with the VC who then approved the appointment of Mr Pankaj Sangwan as Principal Architect. As per Mr. Pankaj's email his company named EESHT was awarded the work contract for Architectural Design of the Project)

Item No. 6 & 7- EOI for Contractor & List of Contractor:

The proposed list of contractors was perused by the members. However the University Engineer desired that the tender for the same may be floated on AMU website.

Item No. 8- Pre-Qualification of Contractors:

Members also perused the same University Engineer offered to share the CPWD norms for pre-qualification of contractors.

Item No. -9- Contracting Strategy:

The same was also shared with the members. It was proposed that the contracting strategy may include a provision of direct procurement of certain high value items by Aligarh Muslim University.

Item No. 10- Any other Item:

- a- The issue of select Departmental staff for overseeing New Management Complex work was on payment of token EDA was discussed in the meeting. The University Engineer, however, felt that the need may not arise for the same as a PMC is being appointed for the purpose.
- b- Mr. Hasan Kabeer offered to suggest a online system of project progress / monitoring in real time mode.

The meeting comes to end with vote of thanks by the Chair.

Prof. Parvaiz Talib
OSD, New Management Complex, AMU